

# Leadership in History Awards

## Publications Category Nomination Instructions

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Submission Deadline: March 1, 2017

Awards Announced by: July 15, 2017

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Submit your nomination online at: <https://aaslh.submittable.com/submit/e0a50848-f9b8-4c11-89e4-a9f65b4f3357/2017-leadership-in-history-awards-for-publications>

The American Association for State and Local History (AASLH) bestows Leadership in History Awards to establish and encourage standards of excellence in the collection, preservation, and interpretation of state and local history in order to make the past more meaningful to all Americans. By publicly recognizing superior and innovative achievements, the Leadership in History Awards serve as an inspiration to others in the field.

**AASLH accepts nominations for the following:**

- **The Award of Merit** – Recognizes excellence for projects (including civic engagement, exhibits, multimedia, publications, public programming, and special projects), and individual achievement.

AASLH also can select candidates from the Award of Merit winners for the following: **The Albert B. Corey Award** which honors primarily volunteer-operated historical organizations that best display the qualities of vigor, scholarship, and imagination in their work. The Awards Committee also presents the **History in Progress (HIP) Award** for an Award of Merit winner whose nomination is highly inspirational, exhibits exceptional scholarship, and/or is exceedingly entrepreneurial in terms of funding, partnerships or collaborations, creative problem solving, unusual project design, or inclusiveness. **The Michael Kammen Award** is presented to a history institution with an annual budget under \$250,000 that has shown outstanding effort. These awards are made at the discretion of the Awards Committee.



## General Criteria for Awards

- Nominations are encouraged for exceptional and meritorious work by organizations or individuals. The mere fulfillment of routine functions does not justify an award. Action over and above the ordinary call of duty is prerequisite for a Leadership in History Award.
- Special consideration is given to new and promising ideas, approaches, and innovations that will serve as a model for the field.

## Nomination Instructions for Publications

Submit all nominations via the AASLH online submission process.

(<https://aaslh.submittable.com/submit/e0a50848-f9b8-4c11-89e4-a9f65b4f3357/2017-leadership-in-history-awards-for-publications>). Nominations must be uploaded by midnight EST on March 1, 2017. **Do not send award applications to the AASLH office.** If you are unsure of the category for your nomination, contact your state team captain for guidance.

**In addition to the online form, AASLH requires that two copies of the publication be submitted to your state team leader. If your publication is an e-book with a print edition, you must submit the print edition for review. You can find contact information for your state team leader at <http://about.aaslh.org/awards-submission-process>**

Include all required documentation listed below in the information uploaded to the nomination site:

- **Nomination Form:** This will provide us with contact information as well as citation information for the award. Please be sure to include the correct title of the project as well as all of the correct names to be included on the award citation.
- **Nomination Narrative:** This section is your opportunity to succinctly tell judges why the nominee is worthy of an award. Be sure to answer all questions.
- **Supporting Documentation:** Each award category requires specific types of supporting documentation. Please provide the required materials to help the review committee judge each nomination fairly.

Please note - **Critical testimony is extremely important in the review process.** These letters should not be letters of support, but should provide critical review of the nomination. (Reviews published in scholarly journals may be substituted for one letter of critical review.) Examples of critical testimony are found on our website at:

<http://about.aaslh.org/awards-tips-for-nominations/>

For help on finding critical reviewers for your publication, contact your state team leader.



## Requirements for Publications

This is an award for historical scholarship, not design. The publication category includes books, journals, and other scholarly works focusing on state and local history. It does not include annual reports, brochures, newsletters, and other marketing materials.

- All publications should have full back matter (references and index).
- Publications should have a bibliography/works cited page and/or footnotes/endnotes.
- Publications should be published within the eighteen months prior to the March 1 deadline.
- Works that are primarily transcriptions of primary sources or photographic should demonstrate why these documents were important for publication. The documents should be interpreted with an argument through annotated notes or an introduction.
- Publications intended for children should indicate intended audiences.

## Assembling the Nomination

For each nomination, provide the following items, in order, and submit all materials at <http://aaslh.submittable.com/submit/49166>. Nominations may not be considered for Awards of Merit if not submitted through the online process. Nomination materials will be submitted in the following order:

- I. **Section 1** – Completed Nomination Form and Narrative
- II. **Section 2** – Two Letters of Critical Review with CVs/Resumes – Both letters of critical review should be from unbiased reviewers not associated with the project or your institution and include the following information:
  - Scholarship of work
  - Quality of sources consulted
  - Contribution to the field of state and local history
  - One review may focus on the outcome and effect of the publication but it should be as specific as possible in demonstrating the impact. For example, has the book's publication lead to a measurable increase in visitation, public programming, shop revenue, or visibility for the institution or subject matter?
  - Resume/CV of reviewer
  - Local news coverage, press releases, etc., do not qualify as letters of critical review, although these may be included in Section 5 of your nomination. **Please include a resume or CV for each reviewer.** Reviews published in scholarly journals may be substituted for the second letter of critical review.
- III. **Section 3** – One Page Budget for the publication showing all revenues and expenses. If you have questions about providing this information, please contact your state team captain.
- IV. **Section 4** – Resumes of Key Personnel
- V. **Section 5** – This section is for additional, non-required materials that you feel will enhance your nomination. Examples of appropriate materials include additional letters of support, publicity and promotional materials, evaluations (if not required), information, newspaper articles, etc. Page limit: 5 pages of additional material.



## Submitting Your Nomination

- Contact your state team leader prior to submitting your nomination. They can answer questions, provide tips, and help you craft a stronger nomination. Their contact information can be found at [www.aaslh.org](http://www.aaslh.org) or call 615-320-3203 for more information.
- Submit the completed nomination form via the AASLH website by March 1, 2017. Two copies of your publication should be sent to your state team leader.
- Please do not send the nomination or review copies to the AASLH office.

## Please Note

- Failure to follow all instructions may result in the nomination being withdrawn from consideration by the Awards Committee.
- More information and tips for putting together a successful nomination can be found at [www.aaslh.org](http://www.aaslh.org).
- Contact information for your state team leader can be found at [www.aaslh.org](http://www.aaslh.org).

